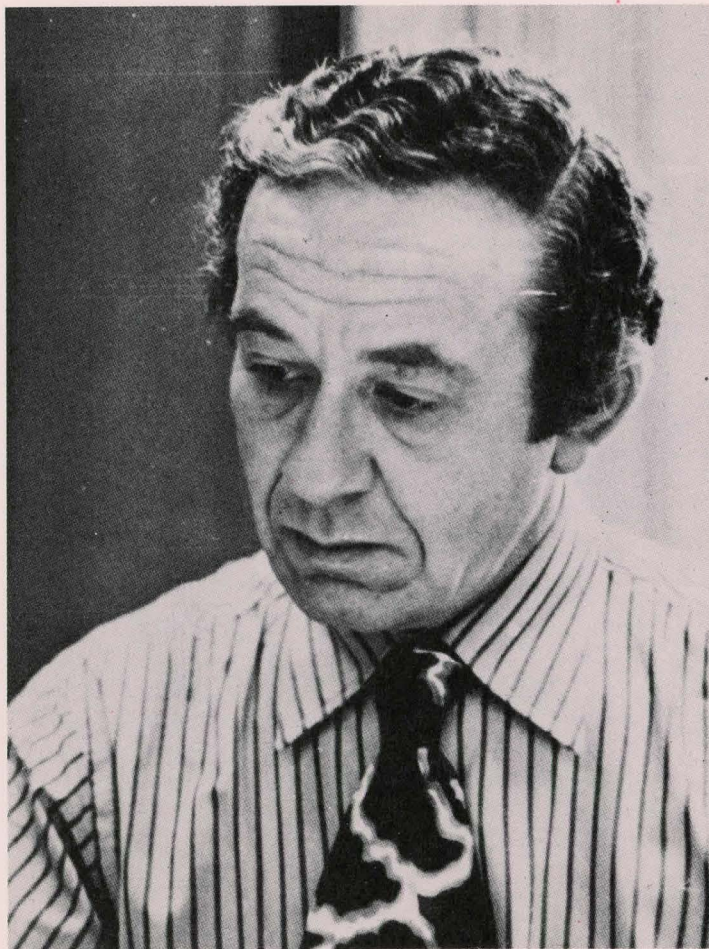


**STUDENT HANDBOOK
AND GUIDE, 1971-72**



DR. WILLIAM BIRENBAUM

PRESIDENT'S MESSAGE

"More than three-fourths of the students admitted to this College complete the degree. More than two-thirds of these go on for the baccalaureate and beyond.

There is a dedicated and able faculty here, and a first-rate body of upper classmen who are proud of this tradition at our College. Academic success, not failure, is the rule here.

This College is not a high school. Almost all of our students are eighteen or older: old enough to vote for a President of the U.S.; old enough for Vietnam (hundreds of our students are veterans of that war); old enough to earn a living and to regulate their own lives.

We assume our students are adults. In fact, most of them are adults for the purposes of functioning in American society. We assume our students are essentially self-regulating. Thus, student life on this campus is organized around freedom-principles.

There is a vigorous student government here controlling a multi-thousand dollar budget in support of all student-activities. The student newspaper here is free and uncensored. Students now sit on the curriculum and other key committees in the College. Students play a vital role in governing this College.

But student power and freedom: opportunities to regulate your own affairs, your personal life: carry with them responsibilities for the welfare of the college community as a whole.

For example, ecology. On a campus where more than 8,000 people work together, ecology begins at home. Ours is one of the newest and finest campuses in CUNY. We aim to keep it that way. We have been and will be crowded. But our numbers do not mean that we need destroy or mutilate our own environment. Every dollar we spend to repair the furnishings and the

buildings, to clean up the messes that thoughtless people may make around here, are dollars subtracted from student aid funds, from budgets desperately needed to support constructive and forward-moving programs.

For example, narcotics and alcohol. We are a public institution with a public mission, committed to upholding the laws of this land. We are an institution whose central purpose is to bring people rationally to grips with reality: not to avoid or escape from it. We respect the privacy of our citizens. But our own public life on this campus is very much our common concern. A student stoned will not learn much here. He will find that the laws of the campus and of the government of the College will encourage him to leave.

For example, leadership and change. Lots of things in this world, in this country, in this college, in ourselves can stand improvement. Intelligent criticism is usually the first step toward constructive change. But many people seem to get their kicks out of telling others what's wrong, steering clear of the hard work, the nitty-gritty of the follow-up, of putting things back together again. This is a change-oriented campus. In CUNY and nationally, this College has a reputation for its innovative and experimental work: through the new CUNY-BA program, the University Without Walls project, our model educational effort for returning Vietnam veterans, and more. Mere noise-making is no particular virtue here. Achieving substantial change is. And our faculty and students have had a great deal of experience distinguishing between the two.

SICC is a place whose students have a tradition of winning: on the athletic fields, in the classrooms, in their own heads. The faculty, the administration and our student leaders want you to succeed. But success requires the will to win, and this will requires clear choices by you."

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The purpose of this book is to make you aware of what's happening at SICC. Let this serve as your guide to finding information about clubs, student government, and student advisors.

We hope this book will make your stay here a little more pleasant. If you have any questions you can contact us in the Student Activities Center.

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JAMES L. G. FITZ PATRICK
Dean of Faculty

LEONARD T. KREISMAN
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ARTHUR KAUFMAN
Dean of the College



STAMOS O. ZADES
Dean of Students

ACADEMIC PROGRAM

Your participation and attendance at SICC is expected to lead to the AA, AS or AAS degree. In addition to meeting the general course requirements, you must be cleared by the Business Office and Library with regard to financial obligations, and must be recommended by the college faculty for the degree.

The total number of credits required for a degree in your curriculum is specified in the college catalog.

Grades

Grades and their interpretation can be found in the college catalog. If you have a question about a grade you should discuss it with your instructor immediately.

Transcripts

All applications for "Official" and "Unofficial"-transcripts should be made in the Registrar's Office. The fee is \$2.00.

An "Official" transcript of your grades bears the College seal and the signature of the Registrar, and is mailed directly to the college considering your application for admission.

An "Unofficial" transcript is issued to a student requesting a record of his grades and is marked "Student's Copy."

If you plan to transfer to another unit of The City

University of New York or the State University of New York, transcripts will be sent free of charge.

Procedures For Appealing Grades

All instructors are available for consultation with students for 48 hours after posting of final grades. If you wish to appeal a grade you should go to the department office within this specified period and submit a request in writing.

Procedures For Obtaining Permission For Make-Up Final Examination

If you are absent from the final examination of any course you will receive a grade of "M." A make-up final examination may be taken after the following procedures have been completed:

- 1) Obtain the correct form from the Office of the Registrar immediately.
- 2) Fill in information requested.
- 3) Obtain the instructor's signature and make an appointment to take a make-up examination.
- 4) Attach to the form medical documentation, if available, to substantiate request.
- 5) Pay a \$5.00 fee in the Business Office. (This receipt must be shown to the instructor before a student may take the test.)
- 6) Return the completed form to the Registrar's office promptly.

Be sure to check the college catalog for the deadline for changing such a grade. Failure to comply with the deadline means a failing grade in the course.

Withdrawal From Class

Ceasing to attend a class for which you have registered is not sufficient for withdrawal from that class.

You may withdraw without penalty from any course in which you are enrolled up to the end of the seventh week of the semester provided that there remains on your program not less than 12½ credits, if you wish to remain a full-time student. On the basis of the estimates of your work which are submitted to the Registrar by the end of the seventh week, your faculty adviser or instructor may counsel you to drop a course without academic penalty up to the end of the ninth week, if you still are carrying 12½ credits. You should consider this recommendation very seriously. The change of program fee is five dollars.

After the ninth week of the semester, you will not be permitted to drop a course without penalty. If there are sufficiently extenuating documented medical circumstances to warrant this action, you may appeal through the Department of Student Personnel to the Committee on Course and Standing for withdrawal without penalty.

1. See a counselor in the Department of Student Personnel in regard to the advisability of dropping the course.

2. Pick up forms from Registrar's Office.
3. Fill in requested information on all forms then:
4. Have instructor initial in appropriate place.
5. Have Faculty Adviser sign in appropriate place.
6. Bring cards to the Business Office and pay fee.

Withdrawal From College

If you wish to take a leave of absence or withdraw from the college, you must initiate this action in the Registrar's Office. The process must be completed for the college to take action upon the request. The time for withdrawal without academic penalty is limited by the college and is stated in the college catalog.

1. See a counselor in the Department of Student Personnel regarding the withdrawal.
2. Pick up forms from Registrar's Office.
3. Fill in requested information on all forms then:
4. Have Faculty Adviser sign in appropriate place.
5. Have Librarian sign in appropriate place.
6. Bring cards to the Business Office and pay fee.

The Meaning Of Quality Points

In addition to earning a letter grade for each course, which is reported on your official report card and transcript, each letter grade carries an assigned number of quality points for each credit. Your scholastic

standing is measured in terms of these quality points, which are assigned, per credit, as follows:

A earns plus	3 quality points per credit
B earns plus	3 quality points per credit
C earns plus	2 quality points per credit
D earns plus	1 quality point per credit
F earns	0 quality points per credit

Since a scholastic average of "C" is required for graduation, you must have a quality point average of 2.0 or better.

As an example, the following represents a hypothetical record achieved by a SICC student:

As an example, the following represents a hypothetical record achieved by a S.I.C.C. student:

Subject	Grade	Credits	Quality Points	Result
English	A	3	4	+12
History	C	3	2	+ 6
Mathematics	F	3	0	0
Chemistry	D	4	1	+ 4
French	B	3	3	+ 9
		<hr/>	<hr/>	<hr/>
		16		+31

$$\frac{\text{No. of Quality Points } 31}{\text{No. of Credits } 16} = \text{Quality Point Index } 1.9$$

Therefore, the student represented above has a quality point average of 1.9, which is less than a "C" average that is required for a student to be in good academic standing. Consequently, he will have his records reviewed by the Committee on Course and Standing and be put on the necessary probation, which will limit his course load for the following semester.

Committee On Course And Standing

The Committee on Course and Standing reviews and takes action on the records of students who fail to maintain a "C" average. One of the premises under which the committee operates is that a lengthy period of adjustment is sometimes required by entering students with poor study habits or whose initial choice of curriculum was unwise. Therefore, the committee assigns an ACADEMIC PROBATION as a preventive action, designed to reduce the credit load earned by the student in a given semester so that he may move toward a quality of work which will bring his average to at least a "C" by graduation. Students placed on probation may be dropped from the college for poor scholarship if they fail to meet two successive probations.

In cases where a student is accumulating less than a "C" average, which indicates that he probably cannot successfully complete the required program in his current curriculum, an R.M. action is taken. This stands for "Remove Matriculation" and carries with it the instruction that the student may not re-register in the same curriculum. Such an action permits attendance in the Evening Session as a non-matriculant, or under certain conditions, transfer to another curriculum within the college.

In those cases where the grade record is so poor for the total number of credits completed satisfactorily as to prevent recovery to a "C" average in the balance of

course work required for graduation, the Course and Standing action is an A.D., or Academic Dismissal. This action prohibits the student's registration in any course, in any session of the college.

Students may appeal to the Committee if they feel that they have special extenuating circumstances concerning their situation.

The following are typical types of appeals to the Committee on Course and Standing:

- 1) Change of grade from H to J.
- 2) Exemption from degree requirements.
- 3) Permission to take more than 19½ credits for a student in good academic standing.
- 4) Permission to repeat courses in which a passing grade has been received.
- 5) Restoration of matriculation after the Committee on Course and Standing has removed it. (Readmission to Day Session)
- 6) Permission to take courses in another curriculum while remaining in the original one.

The student should see an appeals counselor from the Counseling Center in person.

Maintaining Scholastic Standing

The college requires that an overall average of "C" must be maintained each semester. Students who fail to maintain this average will automatically have their records reviewed by the Committee on Course and

Standing at the end of each semester. The Committee may rule as follows:

- 1) You may receive a warning letter.
- 2) You may be placed on academic probation in the same curriculum.
- 3) You may lose matriculated status.
- 4) You may be given an academic dismissal from the college with permission denied to re-enroll in the college under any circumstances.

If you are on probation you are limited to 12½ credits or 4 major courses plus physical education as long as the total number of credits is not greater than 14½ credits.

If you are below a 2.0 average you are not permitted to participate in the college athletic programs or to hold major offices in Student organizations.

If you have less than a "C" average (2.0) you should contact a Student Personnel counselor or your curriculum adviser immediately to keep from jeopardizing your future academic career.

Appeals For Change Of Curriculum

Every curriculum change regardless of scholastic index should be examined carefully by you with the aid of a counselor since you may be penalized academically and financially before you receive your degree.

A curriculum change is seldom permitted during the first semester a student is at Staten Island Community College and the permission for any such change is based

primarily on course and credit entrance requirements for the specific curriculum and high quality of academic performance at the college.

Procedures For Changing Curriculum

1. All students with a 2.0 average may request a change of curriculum in writing to the Registrar. Students are urged to discuss a possible change in curriculum with their curriculum advisers and with a counselor in the Department of Student Personnel.

2. All students with less than a 2.0 average must see the Appeals Counselor in the Student Personnel Department for information about the process of requesting a curriculum change.

Dean's List

You are eligible to be on the Dean's List if you have attained a "B" (3.0) Average for the last 30 credits with no failures. This list is published each semester.

Absence And Lateness

You are not permitted any quota of unexcused absences and failure to comply with this regulation may result in debarment from classes.

If you are a sophomore with a cumulative average of 2.0 or better you will be permitted unlimited absences in all your courses except physical education, foreign language, laboratory science and speech. All other

students will be permitted a number of absences not to exceed 15% of the meetings of any course.

Unless you immediately file a statement with evidence explaining an absence you will be charged with an unexcused absence. You should proceed as follows:

1) Procure from the Registrar's Office an absence statement form.

2) Fill in the statement and attach to the form necessary evidence.

3) Have the form initialed by all instructors.

4) File the form and evidence with the Registrar.

Unless you are in your seat at the time the bell rings, you may be considered absent and the instructor at his discretion may exclude you from the class.

Access To Student And Faculty Records By Non-College Authorities

The Board of Higher Education, at its meeting of February 24, 1970, adopted the following position regarding student and faculty records: "College records with respect to students, by their very nature, carry with them an assumption by the students that academic and non-academic records accumulated during their attendance, will be treated with the utmost circumspection and prudence. Faculty members have similar expectations with respect to records concerning their association with the college." It is with this in mind that the following guidelines for providing access

to such records by non-college authorities are proposed. College records concerning a student's name, attendance dates, student classification, home address, present address, telephone number, major or minor fields of study, degree and if with honors, and social security number and college records concerning a faculty member's name, employment, dates, faculty classification, department, home address, present telephone number, and social security number shall be given to persons having a legitimate interest in this information except that the home address, present address, or telephone number, shall be withheld if the student or faculty member expressly so requests. However, unless there are exceptional circumstances, the parent or guardian of a student under twenty-one years of age shall be entitled to the address and telephone number of such student. All information other than that enumerated above should not be released unless the student or faculty member concerned consents. Students should, if they wish, sign consent forms in the Dean of Students Office, Room A-141.

In the event that a subpoena is served requiring the production of such "other" information the student or faculty member concerned should be notified of the issuance of the subpoena. The subpoena shall be complied with although the college in an appropriate case may consider whether a motion to quash the subpoena should be made as, for instance, where the information sought consists of a physician's or psychologist's records.

Access to the records is to be supplied in the following manner:

1) The original records are not to be produced, even in response to a subpoena, unless so ordered by a court.

2) A photographic reproduction shall be made of such records. There shall then be appended thereto a certification that such reproduction is a true and accurate reproduction of the original records.

3) Such certification shall be signed by the Dean of Students, Dean of faculty, the College Physician, the Business Manager, or the head of the division of the college having custody of the records.

4) In case of a subpoena, before any information is given, the student or faculty member concerned and the President and General Counsel shall be notified.

5) The certified reproduced records shall then be delivered and a receipt for such records be obtained from the agency or its designee.

Access to Student Records

Information concerning students shall be given to college personnel when necessary, in the opinion of the Dean of Students, for the performance of official duties.

HONORS AND AWARDS

The annual Honors and Awards Convocation is held prior to Commencement. Departmental awards are presented to honor graduates. Alumni Service Awards are presented to graduates in each department who have shown outstanding service to the college. Student

Activities Awards are presented to any student who has contributed outstandingly to student activities. Who's Who Award certificates are presented to deserving students for excellent scholarship and service.

COLLEGE FACILITIES AVAILABLE

Library

Library privileges are extended to all staff and students, but these privileges entail certain responsibilities. The use of the library is subject to certain rules that will insure fairness to all users. The preservation of a quiet atmosphere is most important for effective study. Certain material—periodicals, reference books, and books on reserve—are intended for library use only; overnight privileges are granted at the discretion of the librarian. All other books circulate for two weeks and can be renewed if not wanted by another student or staff member. Fines for overdue books are 5¢ a day for two week books and 25¢ an hour for reserve books.

The library is open from 8:30 A.M. to 9 P.M. Monday through Friday, Saturday 1 PM to 4 PM, and Sunday 1 PM to 5 PM. A professional librarian is always available to answer your questions, help you find material and advise you on all topics concerning books, reading and the use of the library.

Bulletin Boards

Information on room assignments for final examinations, meetings of clubs and other associations,

dances, departmental notations and various communiques from the administration appear on the many bulletin boards located throughout the school. Bulletin Boards are usually located outside the department offices.

No posters or notices are to be mounted on bulletin boards without permission of the department head or administrator concerned. First, however, they must be approved by the Student Activities Office.

Cafeteria

In order to maintain moderate food prices, the dining room is operated as a self-service, self-bussing enterprise. It is open Monday through Friday except holidays, 7:30 A.M. to 8 P.M.

Serving hours:

Breakfast — 7:30 A.M.—11:00 A.M.

Lunch — 11:00 A.M.—2:30 P.M.

Dinner — 2:30 P.M.—8:00 P.M.

PARKING

Because parking spaces are limited, parking permits are distributed according to priorities established by the Administration.

The Business Office registers all automobiles and issues parking decals. The following information must be presented at time of registration:

1. Proof of family ownership.

2. Driver's license.

3. Proof of insurance for out-of-state automobiles.

You may register one family automobile, and permits are valid from the first day of classes to the last day of examinations each semester.

NOTE: Student parking areas will be filled on a first-come, first-served basis. Parking fees for full-time or part-time day or evening students are as follows:

\$6.00 per semester for day session students.

\$4.00 per semester for evening session students.

\$4.00 per summer session.

\$1.00 motorcycles

Parking fees are not pro-rated or refundable. If you have a small car please try to park it on Milford Drive or Staten Island Blvd. If you have a large car, stay away from spaces designed for cars 15 feet and under.

College Bookstore

The Staten Island Community College bookstore is a non-profit enterprise organized to serve the faculty and student body of SICC. In addition to carrying such items as the required textbooks and supplies, the bookstore stocks such items as study aids, school rings, jackets, sweaters, gym suits, drafting supplies, slide rules and stationery.

The regular hours of the bookstore are posted on the bulletin board of the bookstore.

Your instructors will usually indicate what textbooks and materials are required at the first class meeting.

SERVICES YOU MAY WANT TO USE

Guidance And Counselling

The staff of the Department of Student Personnel is available at all times to give careful and serious consideration to students who seek assistance in connection with problems concerning educational adjustment, personal needs, college transfer, post college and vocational planning. A special effort is made to identify those students who may be in need of specialized services at any time during their enrollment in the college. An appointment for an interview with the Dean of Students or a member of the counseling staff can be made at any time.

You will be assigned a faculty adviser who will aid you in the selection of courses of study and advise you on problems related to your overall academic performance as well as employment opportunities in your field of study. The best counseling is done when you voluntarily bring your concern either to your instructor, your faculty adviser or to a member of the staff in the Department of Student Personnel. Faculty advisee lists are posted on the bulletin boards approximately during the third week of the semester. Make it a point to introduce yourself to your adviser as soon as you can after the list becomes available.

Consultation On Academic Regulations

If you have to withdraw from college or wish to reduce your program, you should initiate consideration of these



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actions through a counselor in the Department of Student Personnel. Also, in the event that you wish to change your curriculum or seek a reconsideration of your probationary status or have to be absent from final examinations, you should fill out petition forms available in the Department of Student Personnel. These forms are then transmitted to the Committee on Course and Standing for review and recommendations. You will be notified by the Registrar by mail of the action taken by the Committee in regard to your petition.

Placement Services

Placement counseling and employment assistance are available, free of charge to all SICC students. Placement Services help find employment suitable to your education. You are assisted in preparing personal resumes, giving prospective employers an accurate picture of your education, work experience, skills and interests.

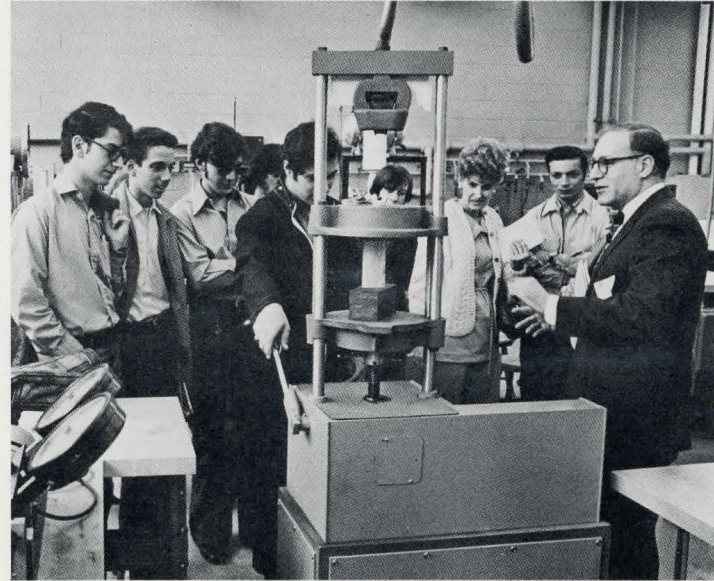
A library of brochures and informational materials, including employment applications for many occupations and individual companies is available for you to explore professional directions. In addition, a directory of part-time jobs is maintained for those who find it necessary to supplement their income to meet educational expenses. No appointment is necessary. If you are seeking career and placement information, you are always welcome to stop in the Placement Office.

Lost And Found

The Lost and Found is located in Room A-109 (Platform). Articles may be brought there or recovered from there during the regular hours from 9:00 A.M. to 5:00 P.M. After 5:00 P.M., articles may be brought to Room C- 128.

Discount Tickets

Discount tickets to various cultural events around the city are available for students and faculty at the Box Office and the Student Activities Office.



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SPECIAL INFORMATION ABOUT

Financial Assistance

The college participates in both the Federal (National Defense Student Loan Fund) and State (New York Higher Education Assistance Corporation) loan programs that are available to full-time students. Specific information about these programs and necessary application forms can be obtained in the Financial Aid Office. The Business Office disburses checks received for students eligible for scholarships under the Regents Scholarship Program. Watch the bulletin board for periodic information about this program. A very limited amount of money is available through the Staten Island Community College Association, Inc. and the Alumni Association for scholarship assistance. In addition, there are several special scholarships and awards offered by Staten Island civic, service and fraternal organizations. For further details, check the Financial Aid Office. Completed forms should be submitted by May 15 for the fall semester and by January 15 for the spring semester.

Veterans

Men with prior military service are encouraged to consult the Veterans Administration regarding eligibility for one or more of the V.A. programs and also the veterans counselor. For information regarding the financial aspects, contact the Business Office. All applica-

tions for admission are made through the Registrar's Office.

Students with prior military status follow the regular registration procedures and pay full college fees at registration.

Student Identification Cards

You must carry your identification (I.D.) card with you at all times on campus. This card is necessary for verifying your identity as a student at Staten Island Community College. It is also needed if you wish to use various college facilities.

In case you lose your identification card, you should apply immediately for a new one in the security office.

Medical Office Hours

8:00 A.M.—10:00 P.M. Daily

At other hours contact the Department of Student Personnel or the Dean of Evening Session.

Accident Procedures

In case of accident or other emergency, you should contact the Medical Office or the Department of Student Personnel immediately.

Obtain Accident Insurance Form, if needed, from the Medical Office.

Accident Coverage

The general fee paid by each student includes accident coverage provided by the Staten Island Community College Association, Inc. For full-time students of the college, the plan gives protection up to \$500 for any accident, occurring anywhere, 24 hours a day, 7 days a week, for the entire school year (from the first day of registration through commencement day), while they are enrolled. Part-time students have on-premises coverage during the school year.

When a student requires medical services because of an accident, and follows the proper claim procedure, the Staten Island Community College Association, Inc. will pay the actual cost incurred within 26 weeks from the date of accident, up to \$500 for each accident. The plan will pay for any or all of the following:

- Medical and surgical treatment by a physician
- Hospital confinement and nurse's services
- Miscellaneous hospital expenses
- Dental treatment made necessary by injury to natural teeth
- Ambulance expense

First Aid And Claim Procedure

In the event of accident, the student should follow these procedures:

- If he is at school, report immediately to the instructor (if in class) and then to the college health

center. If not in class, report directly to the college health center if possible or have someone contact the college health center for him if he is unable to move;

If he is away from school, consult a doctor and follow his instructions. Notify the school as soon as possible.

Accident claim forms and instructions on claim procedures are available at the college health center, Room D- 136, Monday through Friday, during class hours.

Benefits may be claimed under this plan in addition to any benefits to which the student may be entitled under private health or accident insurance plans.



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STUDENT ORGANIZATIONS

The Day Session Student Association is the entire day session student body which sponsors all student activities with the exception of sports. It consists of the student body, the Government and the Court. It sponsors departmental clubs, special interest clubs, fraternities and sororities, religious organizations, publications, and social and cultural events. These are implemented by the Student Association Government.

SICC Day Session Student Association Government

The Day Session Student Association Government consists of an executive branch, known as the Cabinet, a legislative branch, known as the Senate, and a judicial branch, known as the Student Court.

The officers of both the Student Association and the Student Association Government are the President, Vice-president, Secretary, Treasurer and Chief Justice. These officers are elected annually. There are twenty-five senators, fifteen of whom are sophomores and represent the sophomores and are elected by the student body each March. Freshmen who enter SICC in September are eligible to be nominated and to vote for senators at an election which takes place in October. Every student at SICC is eligible for membership in the Student Association Government, which offers an ample democratic forum in which the student body can have its views considered and acted upon.

Any questions you may have concerning your participation in the S.A.G. should be directed to the S.A.G. president.

Blood Bank

One of the major programs sponsored by the Student Government is the Staten Island Community College Blood Bank, under the auspices of the New York-New Jersey Red Cross Blood Program which conducts two annual Blood Bank drives on campus each year. The blood collected is available to all faculty, staff, and students and their relatives whether or not they have donated blood. Alumni who donate blood are also entitled to full blood benefits because the college belongs to the Blue Cross-Blue Shield Program. There is no charge for the blood or hospital administration. Requests for blood are processed through the Medical Office of the college, Room D-136, or call 390-7561. For detailed information, contact the Blood Bank Chairman in the Student Government Office or call the Medical Office.

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The Board Of Higher Education At Its Meeting Of April 13, 1970, Adopted The Following Amendment To The Board Of Higher Education By-Laws Relating To Student Organizations:

*Section 15.2 STUDENT ORGANIZATIONS. a. Any group of students may form an organization, association, club or chapter by filing with the appropriately elected student government organization** of the college or school at which they are enrolled or in attendance and with an officer to be designated by the faculty of the college or school at which they are enrolled or in attendance (1) the name and purposes of the organization, association, club or chapter, (2) the names and addresses of its president and secretary or other officers corresponding in function to president and secretary.*

However, no group or organization with a program against the religion of a particular group or against a particular race shall be permitted to organize or continue at any college or school. No organizations, military or semi-military in character, not connected with established college or school courses, shall be permitted without the authorization of the faculty and appropriately elected-student government** and the Board.

b. Extra-curricular activities at each college or school shall be regulated by the appropriately elected student government organization** to insure the

effective conduct of such college or school as an institution of higher learning and for the prevention of activities which are hereafter prescribed or which violate the standards of conduct of the character set forth in Bylaw 18.1. Such powers shall include:

1. The power to charter or otherwise authorize teams, (excluding intercollegiate athletics), publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice.

2. The power to delegate responsibility for the effective implementation of its regulatory functions hereunder to any officer or committee which it may appoint, subject to the right of any aggrieved student or group to have any adverse action by such officer or committee reviewed, and set aside or confirmed under provisions consistent with Bylaw 15.4 either by the president or by majority vote of the appropriate elected student government under procedures consistent with the provisions set forth in Bylaw 15.3 regarding student discipline.

**The words "appropriately elected" (faculty and students) throughout these bylaws, shall be interpreted to mean, "in which at least 30 per cent of those eligible to vote shall take part. However, if less than 30 per cent take part, the president of the college shall be responsible for carrying out the duties described in this article until such percentage is achieved and until such

duly elected body has established regulations in conformity with the general requirements of this article." A complete copy of Article XV begins on page 47.

Instructions For Locker Users

Locker holder assumes all responsibility for locker. It is advisable that no valuables be kept therein.

Lockers will be put on sale at the Student Government office the first week of every term.

Lockers *must be vacated* on or before the last day of final exams of each term whereupon combination shall be changed and anything left in lockers shall be removed to *Lost and Found*.

Should you desire to keep the same locker for two terms your fees must be paid initially for both terms. You may thereby keep your possessions in the locker till the end of the second term.

Although provision is made for insertion of padlocks on locker handles this is neither necessary nor desirable. Locks not removed by the end of each term shall be "clipped".

Should your locker malfunction, notify the Student Government office. All funds derived from the sale of locker space go to Student Government to be used for student activities.

THESE ARE OUR LOCKERS—LET'S TAKE CARE OF THEM!

EXTRA-CURRICULAR ACTIVITIES

A varied and busy extra-curricular program covers a wide scope of interests and areas.

Club activity is sponsored by the Student Association, the student governing body in which you are also a vital part. In order to accommodate clubs and activities with meeting space and time, no classes are scheduled for Wednesdays between 1:30—3:13 P.M.. This time is reserved for student club meetings and activities.

You are invited to participate actively in as many groups as you can. Only current students with a 2.0 average may hold office in an organization.

You must obtain parental permission to participate in off-campus school sponsored functions. Parental permission forms are obtained in the Student Activities Office. Participation in social activities with other colleges must be scheduled through the Student Activities Office.



THE COLLEGE SCENE



MARTIN BLACK



MRS. JAYNE WALLER

STUDENT ACTIVITIES CENTER

A professional staff is available through the Department of Student Activities to assist student organizations in their various activities. The staff jointly and individually works with various programs. For your convenience these staff members will help you with these specialized topics.

Martin Black

Director of Student Activities

Mrs. Jayne Waller

Secretary to the Director

Jerrold Hirsch

Evening Session Activities Programs

Charlotte McPherson

Student Government

Governance

Padma Mahajan

Clubs and Club Advisors

Student Development Seminar

Arthur Cornwell

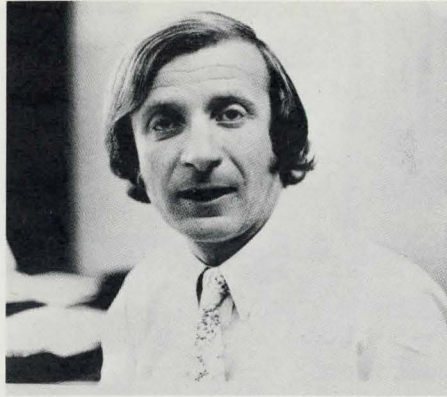
Building and Equipment Coordinator

Publications

Nancy Muñiz

Kaleidoscope

Puerto Rican Organization



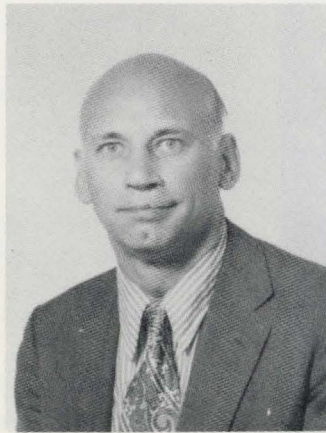
JERROLD I. HIRSCH



CHARLOTTE McPHERSON



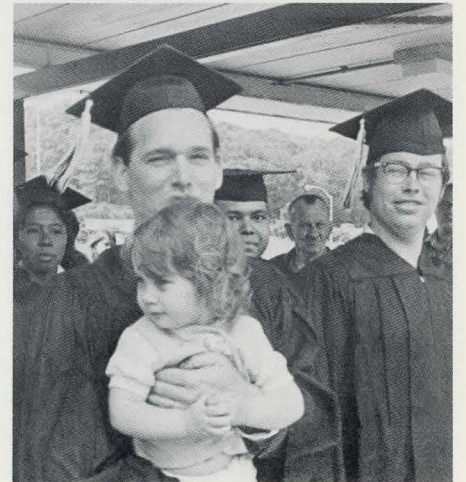
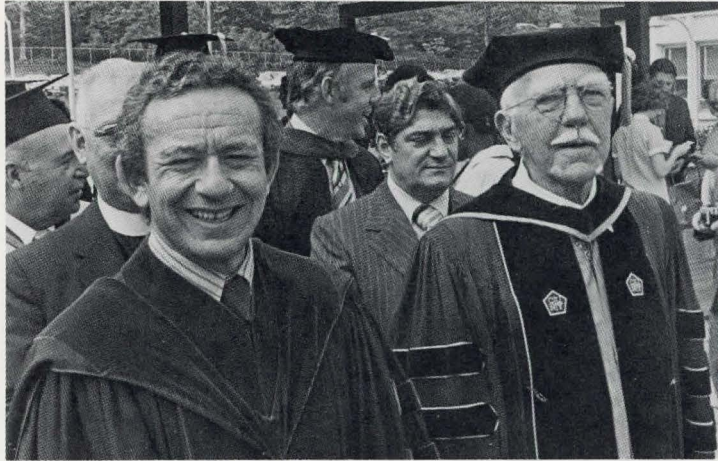
NANCY MUÑIZ



ARTHUR CORNWELL



PADMA MAHAJAN



THE COLLEGE SCENE

STUDENT CLUBS AND ORGANIZATIONS

American Standard

The purpose of this organization is to prepare a publication of written or spoken English. Admission is open to all day session students. Its first issue appeared in newspaper format in the Spring in 1965. And later in 1967 appeared as a 56 page magazine format.

The Angie Brooks African Gift Shop

This is a cooperative venture. Their motto is: "We are our brother's keeper." Attractive African handicraft will be sold. The proceeds will go into a special scholarship fund for continental Africans and those of the diaspora.

Bartlett Rangers

This is the only military fraternity on campus and is open to all day session matriculated students enrolled in the ROTC program. The requirements for membership are similar to military fraternities in the City University of New York.

Black Fashion And Design

The purpose of this club is to provide an opportunity for women to show creativity in designing through sewing, knitting and crocheting.

Black Perspective

Student-Community newspaper published monthly from articles contributed by both students and community people.

The Black Student Coalition

This is the Black student organization on campus through which many of the reforms concerning Black students at SICC are instituted. The Coalition has attacked racism wherever it appears: on the departmental level, individual teachers, and in the community. The Coalition has sponsored student political parties on campus, endorsed candidates, and in general attempted to make its presence known to the college community in jointly sponsored programs with other groups.

Chai

This organization aims to provide religious, social and intellectual activities based on Jewish culture. These aims are accomplished with the aid of films, lecture forums, discussions, study groups, trips and social functions, and a club publication.

Chess Association

The purpose of this organization is to promote an interest and development in chess strategy and to compete in tournaments with other colleges. All matriculated Day Session students are eligible for membership.

Chinese Culture Club

The purpose of this organization is to promote and preserve integral parts of Chinese Cultural through the use of forums, study groups, social functions, trips, films, and community works.

Community Weather Center

The activities of the center are to predict and post a daily forecast and encourage students to become interested in meteorology.

Computer Science Club

For students interested in the field of computers this organization serves as a source of information and instruction.

Day Art Club

This club seeks to promote artistic creativity in the fields of visual arts, to serve as a vehicle for the exploration of new and old forms of art, to provide facilities for and to foster art exhibits.

Delta Alpha Mu

The purpose of this fraternity is to provide an opportunity for male students to come together to express themselves on scholastic and social issues. Any male student at Staten Island Community College is eligible for membership.

Delta Sigma Rho

This sorority aims to promote sisterly friendship, to create improved understanding of people, and to increase student participation in school and in the community. In order to accomplish its goals, the sorority sponsors charity drives, social functions and tutorial programs.

"Deutscher Verein" – German Club.

The purpose of this organization is to use the German language in dealing with German life and culture. The "Deutscher Verein" is planning an "International Song Fest" this autumn, probably in November. The club has sponsored a German Folk Song Festival and student guest speakers who had visited Germany and Austria.

Discussion Club

The activities of this club include debates on historical and contemporary problems, films, speeches by eminent authorities and political leaders, and informal discussions.

Dolphin

This publication is the official SICC newspaper and is published periodically during the school year. Its staff is composed entirely of undergraduate students, who are given the opportunity to express themselves on matters of academic, local or cultural interest. In addition, they become acquainted with special skills relating to reporting, feature and editorial writing, composition, layout and proofreading.

Electronics Society

This organization is a combination of two groups. Audio-engineering is specialized in the development of multi-channel sound systems; the ham radio group will carry on a part of a world wide network of radio communications. Interested faculty and student

members are welcome. In addition to the above functions, the Society plans to have field trips to corporations which provide plant tours.

Environmentalists Association

This organization provides information on ways of preventing pollution and preserving natural beauty.

Free Pest Extermination Program

The major objectives are to provide free extermination of pests for the community, to research various pesticides, and to determine which will be more efficient in the community, to teach people the use of various pesticides and equipment and such things as: aerosol, bird repellents, deodorants, fly controls, fumigants, insecticides (concentrated insecticides, miticide powders, rodenticides, and weed killers.) We maintain a community office where any member of the community can come in and learn various methods of elimination pests, and how to apply a self-help concept in the community.

Geology Club

The purpose of this club is to serve as an extension and supplement to the course curriculum in Geology. Field trips to caves, camping trips focused on fossil analysis, films, lectures, these are some of the several means by which members of the club learn about the earth's structures and the relationship between prehistoric organisms and current forms of life.

The Haitian Cultural Club

This club's goal is to develop closer relationship between the Haitian community and students of SICC. Activities will include some diplomats and French teachers in the Greater New York area for lectures, discussions, about the Third World problems. A festival on campus at the end of September is planned.

Horizons

The annual yearbook, is prepared by a staff of students. Through this activity, they gain experience in layout, composition, design, editing and business activities. This book also serves as an everlasting reminder of the college days of the student. There are openings for students on the art, photography, literary, business and clerical staffs. All students, regardless of class, are eligible to serve on the current yearbook staff.

International Center

This center serves as an information service for students of various cultures and students from other countries.

Lambda Omega Chi Sorority

This is Staten Island Community College's first sorority and was established during the 1963-64 academic year. Its motto is amicitia sororia (sisterly friendship). All eligible co-eds are welcome to become members and pledge themselves to intellectual achievement and service to the college.

Language Club

This organization has been active since the first year of the college's existence, has as its principle aims the stimulation of student interest in the peoples whose languages are studied and the creation of greater understanding and appreciation of foreign cultures. Members of the club take trips to the United Nations, see foreign films, eat in foreign restaurants, and arrange parties with a foreign flavor.

Martial Arts Club

This club is open to all Day Session students. The club teaches Karate, Judo, and Ju-Jitsu. Its purpose is to build the body, mind and spirit of each of its members in keeping with the oriental tradition.

Mixed Media Workshop

The purpose of this organization is to investigate the interrelationships between media and art and to crossbreed the two so as to make for new art.

Musicians Group

For those students who wish to participate in a group musical activity without academic credit. The Musicians Group co-sponsors the Chorus, the Jazz Workshop, and such other groups which the students desire to organize. Faculty musicians assist, and their participation is invited. In the past there has been a Guitar Workshop, a Pop Vocal Ensemble, and an informal Chamber Music group.

Natural Science Club

This club promotes an interest in the natural sciences through the use of films, lectures and discussions.

Newman Club

This club is affiliated with the National Newman Club Federation and enjoys the privileges of such membership. The aims of the Newman Club are religious, social and intellectual activities based on interests of Roman Catholics. The Newman Club also has an active division for evening session students.

Outing Club

This organization plans skiing, hiking, and canoeing excursions, thereby providing members with a much needed escape from the tensions of city life.

Photography Club

This club seeks to bring together students with varying degrees of interest in photography in order to promote free interchange of ideas and philosophies. The club also seeks to accomplish its purposes through the use of guest experts, discussions, and critiques of members' work.

Phi Theta Kappa (Pi Zeta Chapter)

The purpose of this national organization is to unite the students of SICC who have attained the highest scholastic standings. Business meetings are devoted to an interchange of intellectual and cultural ideas among its members.

Puerto Rican Organization

The purpose of this organization is to provide Spanish-speaking students and the general Spanish community with a social and cultural program relevant to their unique interests. This aim is accomplished by means of forums, films, and special club publications.

Rescue

An organization formed by the students of SICC as a service for the students and their community. We are here to listen to, help and advise. We all have a common enemy which is enslaving and killing our friends. The drug abuse problem is a monster that threatens our very existence. We want to reach the user and non-user through rap sessions, encounters, and social events that indicate that we care about others. We are concerned about "peoples problems" as well as drugs themselves. If you have any drug problem or wish somebody to talk to, please contact Rescue.

Rifle Club

This club seeks to promote interest and understanding in the safe use of fire-arms, sportsmanship and marksmanship. They participate in competition matches among themselves and with other colleges.

Skiers Club

The purpose of this club is to promote an interest in skiing. They plan ski trips and give instruction in the safety aspects and techniques of skiing.

Social Science Club

This club explores the many challenging and perplexing questions facing modern society. Students, faculty members and non-academic experts participate through symposiums, panel discussions and lectures to further understanding of our complex world.

Student Guide And Handbook

Annual information guide for freshman.

Sports Car Club

This club promotes an interest for enthusiastic drivers to utilize their skills.

Student Nurses Club

Their purpose is to promote and maintain high educational and professional standards for students in the Nursing curriculum which will be a part of each student's professional and personal life. All Nursing students are eligible for membership.

Theatre Workshop

The purpose of this organization is to develop an interest in the theatre and acquaint them with the functioning and performing aspects of the theatre.

Women's Liberation League

This group was organized in response to the widespread belief that women are relegated an inferior role in contemporary society. Programs planned by this group are designed to educate members of both sexes to the important contributions of women to our culture and to halt any exploitative measure presently practiced against the female population.

SPORTS

The campus provides you with the following facilities:

- a. Gymnasiums for basketball, tennis, volleyball, badminton and handball.
- b. Health Activities Lab for remedial Physical Education classes, modern and social dance, fencing and combative sports.
- c. Outdoor fields and courts for tennis, handball, baseball, archery, touch football, soccer, basketball, volleyball and ice skating.

Eligibility For Varsity Sports

If you are interested in participating in the varsity sports you must maintain scholastic standing in order to be an active member of any team. Tryouts for the individual sports and teams are scheduled by the athletic coach. Announcements are posted in all buildings as well as the Department of Health & Physical Education office. For further information check with this office.

Intramural Activities

All SICC students are encouraged to participate in the intramural games which usually take place during the Wednesday 1:30 - 3:13 club period. Intramural teams, generally formed by curriculum departments, compete at the campus athletic fields. The championship team in each sport receives an award.

STUDENT GOVERNMENT OFFICERS – 1971-72.

- GERALDINE JACKSON President*
- VINCENT MASSARO Vice-President*
- CARLOS CALDERON Treasurer*
- JANET FLORA Secretary*
- TONY CARDINAL BROGDON Chief Justice*

UPPER CLASS SENATORS

- | | |
|--------------------------|-----------------------------|
| <i>NOEL BYRD</i> | <i>BOB MCGEE</i> |
| <i>BARBARA CLUM</i> | <i>ELIZABETH PLAIR</i> |
| <i>JOHN COLNA</i> | <i>LYDIA RHODES</i> |
| <i>MICHAEL CUMMINGS</i> | <i>JACQUELINE ST. CLAIR</i> |
| <i>PETER DONOVAN</i> | <i>DELIA SMITH</i> |
| <i>THOMAS GONZALEZ</i> | <i>PAULA SPEISER</i> |
| <i>DANNY LORENZO</i> | <i>HAROLD WILLARD</i> |
| <i>PATRICIA MCFADDEN</i> | |



GERALDINE JACKSON
President



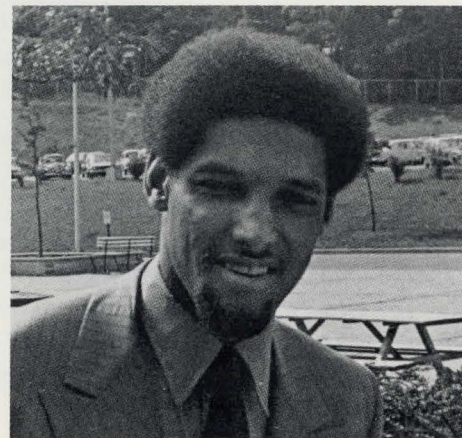
VINCENT MASSARO *Vice-President*



CARLOS CALDERON
Treasurer



JANET FLORA
Secretary



TONY CARDINAL BROGDON
Chief Justice

EVENING SESSION STUDENT ACTIVITIES PROGRAM

Evening Session, sponsors a wide variety of activities, which are open to all students at Staten Island Community College. For more information about the programs, see the Evening Student Government President or the Evening Session Activities Faculty Advisor.

I. Evening Session Student Services

- 1. Evening Tutorial Service:* A free Tutorial Service is available to all Evening Session students for those courses offered at Staten Island Community College.
- 2. Evening Child Bank Service:* For free babysitting service, contact the Evening Session Activities Office.

II. Club Hour:

An Evening Session Club Hour was adopted by the Student/Faculty Committee on Activities and Services to enable students to participate in the extra-curricular activities at the college. This activity hour is scheduled four times a semester from 7:15 to 8:35 P.M. each month. For the Fall 1971-72 Semester, the schedule is as follows:

Convocation Sept. 15-16

Club Hours Sept. 27—Oct. 21—Nov. 16—Dec. 21-22.

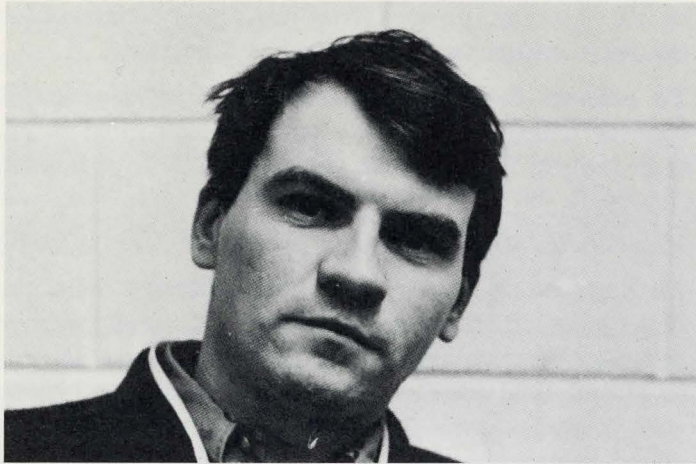
Evening Student Government



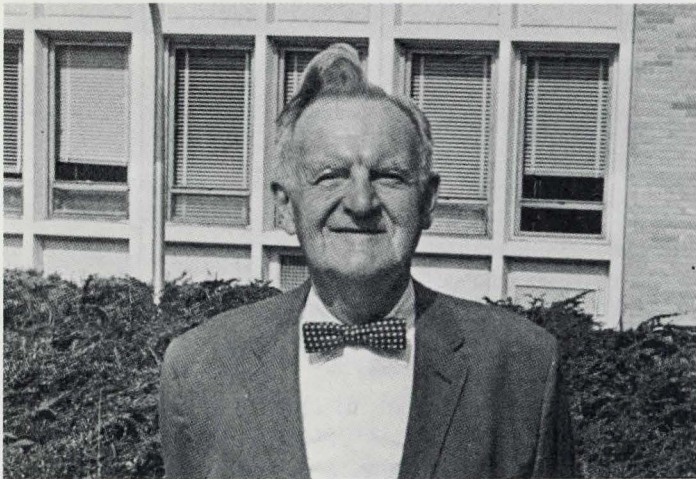
MRS. JOAN KOHL President



Vice-President MR. ROY KOHL



Treasurer MR. RODRICK LAWLOR



MR. EDGAR GRAY Secretary

EVENING SESSION CLUBS AND ORGANIZATIONS:

The Art Club

For the student who likes to draw or paint, or is interested in finding out more about styles and techniques. The club presents on-campus displays and art shows.

Engineering And Technology Society

Was formed to promote and encourage active participation in the technologies. The Society promotes lectures, films and seminars by the faculty, industrial facilities and social functions to advance professionalism.

The Evening News

The official paper of the Evening Student body, is committed to freedom of expression of all points of view.

Inter-Christian Fellowship

Students interested in the social, religious, and intellectual aspects of the Protestant faith are urged to participate in the numerous activities planned by this organization.

Mathematics Club

Assists students in understanding basic concepts of mathematics and coordinates with the Evening Tutorial Service.

Natural Science Club

Explores the fields of biology, ecology, and the natural sciences, through organized lectures and demonstrations.

Newman Club

Sponsors a program embracing the three-fold purpose of its founder Cardinal Newman with religious, intellectual, and social activities.

The Photography Club

Makes available school darkroom facilities and professional advice to Evening Students who want to learn techniques of shooting good pictures or processing their own photographs.

Psychology Workshop

Brings prominent names in the field of psychology to address students in a very stimulating and avant-garde program.

Political Science Club

Carries out an educational and social program through the school year.

GENERAL INFORMATION CONCERNING STUDENT ORGANIZATIONS

Planning An Activities Schedule

The Student Senate and the Activities Office is interested in planning a balanced calendar of events and,

in the process, prevent conflicts from occurring and similar functions from being crowded together.

To achieve these ends, all organizations planning to sponsor college-wide events on weekends must submit their request for a date to the Student Activities Office

Membership And Leadership In Student Organizations

All day session students at Staten Island Community College regardless of race, religion, national origin or sex may be members in student organizations. In order to attend field trips on any outside activity connected with a student organization, a student must submit a signed permission slip from his parents. These slips are obtained from the Activities Office.

Eligibility For Office

To be eligible for office (including committee chairman), a student must be a fully matriculated student and must maintain a "C" average (2.0). Any student holding an office or chairmanship who falls below this standard may be permitted to retain his office after special petition to the Student Faculty Committee on Student Activities and Services Board indicating special mitigating circumstances.

A student may not be an officer of more than one organization without the explicit permission of the Student-Faculty Committee on Student Activities and Services.

Election Of Officers

Election of new officers for all organizations must take place in the Spring Semester. These newly-elected officers will be invited to attend a leadership training conference planned and held jointly by the Student Association Government and the Activities Office and will take part in planning their organization activities and budget for the following academic year.

Faculty Advisers

All Student Association organizations must have a faculty adviser, selected every year by the members of the organization. Faculty advisers must be present at all functions and should be well informed of the scheduled events. Joint responsibility will be shared by the faculty advisers and the student leadership. If an organization wishes to change its adviser it may request a resignation from its adviser and select another.

Duties Of The President

1. Prepare agendas. A business meeting starts long before the presiding officer bangs his gavel.
2. Follow parliamentary procedure in business meetings. Such procedure is not a hindrance but a help in conducting a meeting smoothly.
3. Appoint committee chairman and members. Always consider the qualifications and personality

of those you select in relation to the purpose of the committee.

4. Delegate responsibility. This is important to make sure plans are completed and individuals are given helpful experience. A real leader doesn't have an attitude of "if you want it done, do it yourself," he respects the rights and integrity of each member of the group.

5. Plan programs. There is no one way to plan a program because the methods used should be adapted to the particular group in mind. All groups, however, should consider the following points:

- a. the purpose of the organization—its aims and goals
- b. the members—their interests, abilities and expectations.
- c. the amount of time that can be spent in meetings and on projects.
- d. money available—how much can be used for the various parts of the program.

Duties Of The Vice-President

1. Preside in the absence of the president.
2. Preside when the president wishes to take part in the discussion.
3. Assist, not substitute.
4. Be an important member of the executive council.

5. Help the president with tough emergency questions.

Duties Of The Secretary

1. Keep the records of the group
2. Carry out correspondence.
3. Administrative duties as directed by the president.

In many groups, the job of the secretary is divided into recording secretary and corresponding secretary and given to two individuals.

Keeping records of a group is not busy work; records or minutes keep the organization on the right track. They are a source of information which tell just what has been done in the past and help successors know what is being done at the present time.

Duties Of The Treasurer

The treasurer of a student organization holds a most important position. It is his duty to prepare tentative budgets with the executive council and committee chairman. In all organizations, the treasurer should keep a systematic and accurate accounting of all income and expenditures.

Committees

People are the most important resource of any organization. All too often, however, these people are

either misused or not used. Leaders may attempt to do too much by themselves. Group morale and resource mobilization can be readily improved through the use of wisely constituted committees with specific tasks to complete. Study the following questions and answers about the importance of committees:

1. Why have a committee?
 - a. distributes the work load of an organization.
 - b. gives people a chance to participate and contribute.
 - c. engenders group ideas, which are often better than those of one individual.
 - d. provides an orderly way to plan and carry out the work.
 - e. develops leadership skills.
2. What's wrong with many committees?
 - a. no one knows what the committee is supposed to do.
 - b. there's a lot of talk, but little is accomplished.
 - c. one fellow does all the work.
 - d. some members have no interest or experience in the job.
 - e. there is no time schedule and work is not planned.
 - f. members fail to show up for meetings.

3. What are the proper limits of committees?
 - a. a committee should have its own goals, not similar to those of other committees within the organization.
 - b. the goals of a committee should be well defined.
 - c. there should be a definite time limit to accomplish the goals.
 - d. the committee is limited by rules and procedures of the organization.
4. What should we do on committees?
 - a. give ideas, opinions, feelings and convictions.
 - b. take and use the ideas of others.
 - c. test out ideas with other members who may have had experience with the problem.
 - d. think out loud, making it easier for others to develop the group's ideas.
5. What a good committee member does?
 - a. familiarizes himself with the aims and procedures of the parent organization.
 - b. expresses himself well.
 - c. focuses on the job at hand and sticks to it.
 - d. is open minded and accepts the ideas of others.
 - e. sees ahead and plans for the future.
 - f. is agreeable and cooperative and avoids personality conflicts.
 - g. acts positively and without bickering.
6. How do committee members waste time?
 - a. come in late.
 - b. argue over minor details.
 - c. don't have the facts.
 - d. get off the track.
 - e. don't do "homework" to prepare for the meeting.
 - f. talk about something after they've decided it
 - g. tell personal anecdotes.
 - h. interrupt with conversations and leave the room
7. What are the elements of a good committee meeting?
 - a. informal yet business-like atmosphere.
 - b. attention to the committee's purpose.
 - 1) things written down as they happen.
 - 2) relevancy of everything checked
 - c. resources to be used.
 - 1) reports and studies of past meetings checked.
 - 2) people who are familiar with the subject consulted.
 - d. good discussion opportunities.
 - 1) a series of speeches should be avoided.
 - 2) direct questions should be asked so that answers will be focused.

- e. periodic progress review.
 - 1) what has been accomplished.
 - 2) what is to be carried over to next meeting.
- 8. What can I get out of committee membership?
 - a. meet new people and form new friendships.
 - b. broaden ideas, and gain much self-confidence.
 - c. develop many new interests.
 - d. see realized the programs and policies that you want to see happen.
 - e. develop a deep personal satisfaction in doing your part and carrying your share of the load.
 - f. learn you can also help others attain the above five by-products of successful committee membership.

Forming New Organizations

The authority to charter a new organization rests in the student government as authorized by the Board of Higher Education under Article 15.2.

If a group of students wishes to form a new organization on campus, the following items must be submitted to the Student Government President.

1. A copy of the Organization Constitution.
2. A full membership listing.

3. A list of all organization officers.
4. The name of a faculty advisor.

These will then be submitted to the following committees for approval: Student Senate Constitution Committee and the Senate.

Note: Athletic clubs are limited to intramural competitions. All students participating in intramural programs must undergo a medical examination.

Maintaining Official Membership

In order to renew its charter each semester, each organization must submit two copies of a Charter Renewal Form and a report evaluating the activities of the group during the past semester. One copy goes to the President of Student Government and one to the Director of Student Activities.

This form must be submitted not later than the second week of each semester. Information concerning student organizations will be prepared and distributed.

Active Status

The Student Government reserves the right to set a minimum membership number for an organization to be considered active. An organization with less than this minimum may be considered active with the permission of the Student Senate.



THE COLLEGE SCENE

Each student organization must register with the President of Student Government and the Director of Student Activities Center each semester.

Preparing A Budget

All detailed requests should be categorized under the following broad headings:

SUPPLIES:

Exclude general office supplies, which should be requisitioned from stocks issued to the Activities Office.

SERVICES:

Printing, photographic services, speakers' fees, membership fees, repairs to equipment, film rentals, registration fees for meetings or tournaments, etc.

SOCIAL ACTIVITIES:

Refreshments, decorations, tickets, tablecloths, cups, trophies, etc., whether for an organization social or a community welfare project. Alcoholic beverages are prohibited on campus.

TRAVEL EXPENSES:

Include carfare, tolls, meals, etc., within 50 mile radius or to The City University of New York-sponsored event. (Include special nation-wide conferences.)

EQUIPMENT:

Storage units, record players, athletic or recreational items, music stands, electronic equipment, rifles, flags, banners, etc. DO NOT request items which can be properly purchased by the college through departmental allocation of educational equipment funds, e.g., laboratory equipment.

MISCELLANEOUS:

NOT a lump sum contingency item, but one which cannot be categorized under one of the above headings.

Although it is difficult for organization officers to fully anticipate the needs of their successors, organization advisers can be helpful in providing guidance for reasonable estimates of need based upon past experience. The Activities Office staff and the Corporation Treasurer also stand ready to offer advice when needed.

The Student Senate and the other reviewing bodies ask that budget requests be clear and detailed in order to justify serious consideration.

Note: An organization may modify its budget without authorization up to 10% of its annual budget; all other modifications require the same approval as a new budget.

Withdrawing Funds From An Organization Account

I. Reimbursement

A. The organization treasurer should obtain a Voucher form from the Student Government Treasurer.

B. Fill in all requested information.

C. Obtain the required validating signatures on the Voucher.

D. Staple all receipts of funds spent to the completed Voucher form.

E. Send completed Voucher and receipts to the Executive Treasurer of the SICC Association at the bookstore, who will then issue a check to requester.

II. Advance Payment

This procedure is followed if an organization wants payment in advance for an exact amount or does not know beforehand the exact amount of money needed from its account for an activity. A request is made for an advance of the exact or estimated amount of funds as follows:

A. The organization treasurer should obtain an Advanced Expense form and a Voucher form from the Student Government Treasurer.

B. Fill in ALL requested information on the Advanced Expenses form.

C. Obtain the required validating signatures on the Advanced Expenses form.

D. Send completed Advanced Expenses form to the Executive Treasurer at the bookstore.

After the funds have been spent, the following procedures should be followed:

A. The organization treasurer should fill in all requested information on the Voucher form.

B. Obtain the required signatures.

C. Staple all receipts to the completed voucher.

D. Return all unspent funds or indicate a reimbursement of funds with this Voucher.

E. Send completed Voucher form to the Bookstore. (See sample of both withdrawal forms.)

Bulletin Boards

Each organization may use the Activities Bulletin Boards to advertise its programs. Bulletin Boards are to be kept neat and up-to-date or the privilege to use them will be removed by the Student Senate. (See poster regulations.)

Having Materials Duplicated

The Student Association has duplicating facilities which it uses to service the needs of all organizations. The procedures for having materials duplicated are as follows:

1. Submit a Supplies-Duplicating-Poster (SDP) requisition form. A stencil if needed for duplicating may be secured from the student Graphics Center.

2. Submit requisition with stencil one week prior to the date needed.

Requisitioning Materials And Supplies

All chartered organizations and organizations in the process of becoming chartered may requisition materials and supplies for their use from the following list of materials and supplies available:

Oaktag—colors

Mimeo paper—colors

Glitter—colors

Glue

Pencils

Erasers

Magic Markers—colors

Paper clips

Thumb tacks

Yellow pads

Rulers

Stencils—duplicating

Procedures for requisitioning materials and supplies:

1. Submit SDP requisition form from the Activities Office.

2. Do not order in excess of need for each occasion.

3. Submit requisitions for materials one week prior to the date needed.

Having Posters Made

The Student Association has a sign making machine which makes various sizes of professional looking

posters. All student organizations may have their posters made on this machine if they prefer not to make handmade posters.

Procedures for requisitioning posters:

1. Submit SDP requisition form to the Student Activities Office.
2. Keep in mind the poster regulations.
3. Submit requisitions for posters at least one week prior to the date needed.

Publicizing Organization Activities

A student organization wishing to publicize its activities in an outside news media should contact the Office of Public Information. If an organization wishes to publicize its events on campus, it should contact "The Dolphin" for newspaper coverage, the Student Association Government for public address announcements, the Office of the Dean of Students for coverage in the "Calendar."

Reserving Space

If a student organization wishes to use an area other than its assigned meeting room for a special program during the club hours, it must fill out an Activity Registration form available in Student Activities Office to apply for a room.

If a student organization wishes to use college facilities for weekend activities it must fill out an Activity

Registration form two weeks prior to the event to apply for permission from the Student Activities Office.

After the request has been approved, signed copies will be forwarded to all persons involved, including the requesting organization. If the request has not been approved, the requesting organization will be notified through the mail.

Conducting Charity Drives

All charity drives held on or off campus must first have the approval of the Student Activities. Such drives are restricted to recognized philanthropic works and all drives will be limited to one week.



THE COLLEGE SCENE

Rules For Signs And Flyers

1. Fill out "REQUISITION FORM" one (1) week in advance.
2. No more than 12 signs will be made for each request.
3. No more than 300 flyers will be made.
4. No more than 20 flyers may be hung on the walls.
5. Signs and any flyers to be hung must be approved and stamped by the Student Activities Center.
6. All material to be hung is restricted to the first floor of each building.
7. No posters or flyers are to be hung on exterior walls of Student Lounge, any window or glass door.
8. Masking tape must be used — NOT scotch tape.
9. Nothing is to be hung on exterior of any building.
10. Cafeteria area: NOT on entrance doors of Cafeteria — USE side walls — NOT pillars.
11. Individuals hanging signs are expected to REMOVE SIGNS and FLYERS after the event has occurred, or by the latest — the following morning.

Student Activities Center Aides Will Remove Any Signs Or Flyers That Have Been Hung Contrary To Above Rules.

Inviting Outside Speakers

The outside-guest policy of Staten Island Community College is predicated on a commitment of the college to the independent search for truth and to the preservation of an atmosphere of free inquiry. Students can therefore invite to the campus speakers of their choice. It goes without saying that such speakers do not necessarily represent the views of the faculty, the administration, or the students.

When inviting an outside speaker, student organizations are to fill in the Outside Speaker section of the Activity Registration Form in the Student Activities Office. Be sure to fill in all requested information.

The signature of the faculty advisor will signify that, to the best of the adviser's knowledge, the organization will comply with the foregoing guidelines.

When government officials are invited to speak, notice should also be given to the college President's office.

HOW ABOUT YOUR COLLEGE SOCIAL AND CULTURAL OPPORTUNITIES?

The Kaleidoscope Committee, sponsored by the Student Association, has gained prestige over the years. The committee is responsible for planning and implementing a diversified cultural program of lectures, concerts, live theater productions, and films. In selecting entertainment for the program, the Kaleidoscope Committee is guided by a desire to educate as well as to entertain. An illustrated brochure describing all

sponsored events is published and made available to you by the committee.

OPEN HOUSE

Each year SICC sponsors an Open House, at which time the public is invited to tour the college to view demonstrations, exhibits and facilities. Students of the college serve as ushers and participate in the individual departmental and club demonstrations.

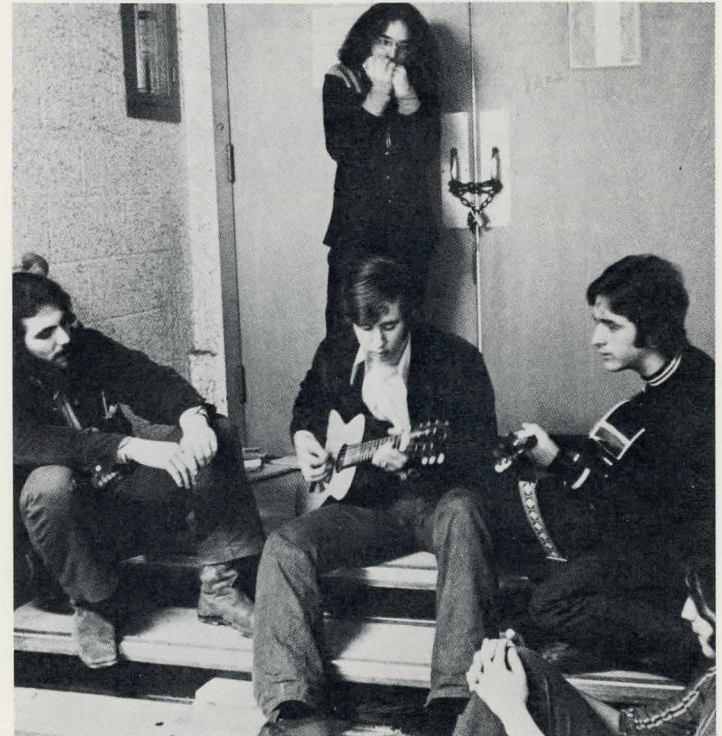
ADMINISTERING STUDENT ACTIVITIES

SICC Association, Inc.

The Staten Island Community College Association is a non-profit membership organization, incorporated Nov. 5, 1956, in the State of New York primarily "to promote and cultivate educational and social relations among the students and the faculty of the Staten Island Community College . . . and to aid the students and faculty of the Staten Island Community College by assisting them in every way possible in their study, work, living and extra-curricular and curricular activities." The membership of the organization consists of equal representation from the student body, the faculty and the college administration. The business of the Association is managed by a Board of Directors, which is elected annually by the membership from the administration and faculty representatives.

The Association supervises the financial operation of student activities such as the Student Association, the

clubs and athletic teams. All units of the Association are required to prepare their own annual budgets in advance of the following academic year, and upon ultimate approval of the budgets by the Board of Directors, to live within them. The Business Manager of the college serves as treasurer of the Association as well as central treasurer for all clubs and organizations.



THE COLLEGE SCENE

CAMPUS CONDUCT

An important lesson throughout your education is that you must adhere to certain standards of conduct in order for society to function effectively. There exists legitimate means of changing rules with which you do not agree. For Staten Island Community College to function as an effective academic community, certain standards of conduct must be followed.

The following rules and regulations were established by the Student Government.

1. You are expected to live up to a high standard of academic integrity. All your work, whether it be on tests or papers, must reflect your own efforts at all times, unless otherwise noted. There can be no compromise with the fact that cheating on examinations and plagiarizing (an attempt to pass off as one's own, the work of another) are gross violations of a proper code of academic behavior.

2. One of the basic tenets of our society is the right of the individual to possess private property. You should recognize this right and show proper respect to the property of your associates. You should also show proper respect to the property of the institution and help prevent any acts of theft or vandalism.

3. In the course of your daily life within the college, you will come into contact with many duly authorized officials who may be called upon to issue instructions to you. You should cooperate with these

officials to the best of your ability and show them the same respect and consideration that you would like to receive. At all times you should refrain from the following inappropriate types of behavior:

a) Refusal to stop engaging in actions which disrupt the orderly conduct of a class.

b) Abusive behavior toward college employees who are discharging their duties.

c) Failure to comply with the procedures and decisions of the Student Court, including not appearing when summoned.

4. The name of the college can, in one sense, be considered to be its private property. Therefore, unauthorized use of the college's name violates the institutions' rights. Only with proper authorization should anyone ever undertake to use the name of Staten Island Community College.

5. You should make every effort to assist in keeping all parts of the campus clean and litter free. No doubt you are more likely to take pride in your school when its appearance is appealing to the eye.

6. You must observe the rules of the college governing safety, smoking, fire drills and air-raid drills, are posted around the school.

7. In certain matters you are asked to make your own value judgments rather than adhere to narrowly defined regulations. An example of this principle is the

area of dress. Without being too specific, it can be generally assumed that dress should remain within the limits of good taste.

8. Since the college is located in a residential area, it is only reasonable you respect the rights of the people in the community. One way to accomplish this is to observe the college regulation which prohibits the playing of various games in the surrounding streets.

9. No student is to be permitted in the building after hours unless he has written permission from the Dean of Students or the Director of Student Activities for the C Building, and from the Dean of Administration for any of the other buildings. Students having such permission must also have faculty supervision during the period of time that they are in the buildings.

10. There is to be no consumption of alcohol on the campus except for those official events of the college specially authorized by the president and properly supervised by the college. The sale, possession, and/or use of any drug forbidden by Federal Law is also expressly prohibited on this campus.

11. The campus cannot and will not be a congregating point for those who do not have legitimate business here.

12. All members of the College community are required to have their ID cards in their possession at all times and to present these cards when asked by a

member of the staff. Students not presently possessing an ID card should make arrangements through the Security Office for a card immediately.

13. Persons not properly on campus when apprehended will be asked to leave. If such a person refuses to leave, police officials will be called and appropriate charges filed. Any such person who leaves voluntarily when requested but returns again, will automatically, upon being apprehended, face charges.

14. All members of the College community are asked to bring to the attention of the nearest security guard, member of the Dean of Students staff, or other administrative officer of the College; any person appearing to be under the influence of drugs or alcohol, or any person engaging in the sale thereof. Persons so apprehended will be taken immediately to the Dean of Students Office for appropriate action and referral. Students will be bound to follow the recommendation of the Review Panel which is authorized for this purpose. Failure to follow these recommendations will mean that formal charges under Article XV of the Board of Higher Education bylaws will be filed and the student will immediately be suspended by the President and will remain under suspension until his case is settled. Students apprehended in an illegal act for a second time will automatically be suspended, and will remain under suspension until the charges brought against him are heard and decided.

The Review Panel referred to afore shall consist of counselors drawn from the Dean of Students Office and College Discovery, members of the Faculty designated by the President, and an equal number of students recommended by the Dean of Students Office and approved by the Student Government.

Students referred to the Review Panel, because of drug overdose will not be permitted to return to classes until they have agreed to follow a course of action prescribed by the Review Panel. Failure to comply to such a course of action may result in the suspension of the student.

15. Each building will be closed at the conclusion of the last evening session class except for scheduled events. Then the Building will be cleared one half hour after the close of a scheduled event.

16. Persons attending scheduled events must present a ticket for the event. All events will require tickets. A person losing a ticket or failing to have a ticket may not obtain another ticket (if available) without the presentation of an ID card.

17. No events will be scheduled unless faculty advisers or appropriately designated chaperons have given ample guarantees that they will be present during the entire event and are prepared to enforce the bans on illegal activities.

18. Persons violating these regulations during a scheduled event will be taken to the senior member of the Student Activities Office on duty for appropriate action.

Help For You Through Self Help

Our aim is to help — not to punish the student with a drug or related problem. You can obtain help from various sources on campus. The Counseling and Advisement Center has professional counselors and a consultant psychiatrist. There is a special Faculty Task Force on Narcotics and also a student-controlled RESCUE program which is devoted to student needs, whether or not drug use is involved.

Another source for help is the College Health Center. The biggest obstacle to achieving help is convincing yourself that you *need it and want it*. From thereon in it's an upward course.



THE COLLEGE SCENE



THE COLLEGE SCENE

EXCERPT FROM "BOARD OF HIGHER EDUCATION BY-LAWS"

*Article XV – Students**

Section 15.0 Preamble.

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Student participation, responsibility, academic freedom, and due process are essential to the operation of the academic enterprise. As members of the academic community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth.

Freedom to learn and to explore major social, political, and economic issues are necessary adjuncts to student academic freedom, as is freedom from discrimination based on racial, ethnic, religious, sex, political, and economic differentiations.

Freedom to learn and freedom to teach are inseparable facets of academic freedom. The concomitant of this freedom is responsibility. If members of the academic community are to develop positively in their freedom; if these rights are to be secure, then students should exercise their freedom with responsibility.

Section 15.1 Conduct Standard Defined

Each student enrolled or in attendance in any college, school or unit under the control of the Board and every

student organization, association, publication, club or chapter shall obey the laws of the City, State and Nation, and the published rules, regulations, and orders of the Board of Higher Education and the duly established college authorities.

The faculty and student body at each college shall share equally the responsibility and the power to establish subject to the approval of the Board more detailed rules of conduct and regulations in conformity with the general requirement of this Article.

This regulatory power is limited by the right of students to the freedoms of speech, press, assembly and petition as applied to others in the academic community and to citizens generally.

Section 15.2 Student Organizations

a. Any group of students may form an organization, association, club or chapter by filing with the appropriately elected student government organization** of the college or school at which they are enrolled or in attendance and with an officer to be designated by the faculty of the college or school at which they are enrolled or in attendance (1) the name and purposes of the organization, association, club or chapter, (2) the names and addresses of its president and secretary or other officers corresponding in function to president and secretary.

However, no group or organization with a program against the religion of a particular group or against a

particular race shall be permitted to organize or continue at any college or school. No organizations, military or semi-military in character, not connected with established college or school courses, shall be permitted without the authorization of the faculty and appropriately elected student government** and the Board.

b. Extra-curricular activities at each college or school shall be regulated by the appropriately elected student government organization** to insure the effective conduct of such college or school as an institution of higher learning and for the prevention of activities which are hereafter proscribed or which violate the standards of conduct of the character set forth in Bylaw 18.1. Such powers shall include:

1. The power to charter or otherwise authorize teams, (excluding inter-collegiate athletics), publications, organizations, associations, clubs or chapters, and, when appropriate in the exercise of such regulatory power, the power to refuse, suspend or revoke any charter or other authorization for cause after hearing on notice.

2. The power to delegate responsibility for the effective implementation of its regulatory functions hereunder to any officer or committee which it may appoint, subject to the right of any aggrieved student or group to have any adverse action by such officer or committee reviewed, and set aside or confirmed under provisions consistent with Bylaw 15.4 either by the president or by majority vote of the appropriate elected

student government under procedures consistent with the provisions set forth in Bylaw 15.3 regarding student discipline.

Section 15.3 Student Disciplinary Procedures

a. Any charge, accusation, or allegation which is to be presented against a student, and, which if proved, may subject a student to disciplinary action, must be submitted in writing in complete detail to the Office of the Dean of Students promptly by the individual, organization or department making the charge.

b. Notice of the charge shall be personally delivered or sent by the Dean of Students to the student at the address appearing on the records of the college, by registered or certified mail and shall contain the following:

1. A complete and itemized statement of the charges being brought against the student including the rule, bylaw or regulation he is charged with violating, and the possible penalties for such violation.

2. The time, the date (which shall be as soon as practicable) and the place of meeting with a counselor from the Office of the Dean of Students or a qualified faculty member designated by the Dean of Students.

3. The student shall be advised of his rights in the proceeding and possible consequences. Specifically the notice shall include:

A. A warning that anything he may say at this

meeting may be used against him at a non-college hearing; therefore, he may have legal counsel present to advise him.

B. A statement of his right to remain silent without assumption of guilt.

C. A statement that the counselor is precluded from testifying in a college hearing regarding information received during the interview.

c. At the meeting with the counselor in the Office of the Dean of Students or qualified faculty member designated by the Dean of Students, the following procedure shall be in effect:

1. An effort will be made to resolve the charges by mutual agreement and where warranted to agree on the disciplinary action to be taken.

2. The counselor, if an agreement is reached, shall report his recommendation to the Dean of Students for affirmation and the complainant shall be so notified.

3. If no agreement is reached, or if the complainant or the student so requests, or if the student fails to appear, a hearing will be scheduled before the Faculty-Student Discipline Committee.

d. The student shall be informed in writing by registered or certified mail or by personal service of the hearing with sufficient particularity of the charges and of the time and place of hearing. Notice of at least five school days shall be given to the student in advance of the hearing unless the student consents to an earlier

hearing. The notice shall advise the student of his right to have legal counsel and witnesses participate at the hearing.

e. At the hearing, before the Faculty-Student Discipline Committee, the following procedure shall apply:

1. The specific charges shall be read to the student. If the student admits the charges are true, he shall be given an opportunity to explain his actions before the Committee shall decide on the penalty. If the student denies the charge or is silent, the hearing must continue, the accusing party proceeding first. Both sides may introduce evidence and cross-examine witnesses.

2. The college shall make a record of each disciplinary hearing by some means such as a stenographic transcript, a tape recording or the equivalent. A disciplined student is entitled upon request to a copy of such a transcript without cost.

3. The student shall have the option to a closed hearing and the right to request an open public hearing. However, a majority of the Committee shall have the right to hold a closed hearing when an open public hearing would adversely affect and be disruptive of the Committee's normal operations.

f. The student shall be sent a copy of the Committee's decision which shall be final subject to the student's right of appeal.

g. The Faculty-Student Disciplinary Committee shall consist of three faculty and three student members

plus a chairman. The faculty members shall be selected by lot from a panel of six elected annually by the appropriate faculty body from among the persons having faculty rank or faculty status and the student members shall be selected by lot from a panel of six elected annually in an election in which all students registered at the college shall be eligible to vote. In the event that the Student or Faculty Panel, or both are not elected, the President shall have the duty to select the panel or panels which have not been elected. No member of the Committee shall serve more than two consecutive terms. The Chairman of the Committee shall be selected by the Committee from among the remaining members of the panel and shall have the power to vote in case of a tie. A quorum shall consist of at least two students and two faculty members. Persons who are to be participants in the hearing as witnesses or have been involved in preferring charges or who may participate in appeals procedures or any other person having a direct interest in the outcome of the hearing shall be disqualified from serving on the hearing panel. A lawyer from the General Counsel's Office of the Board may be present to act as legal advisor to the Committee.

Section 15.4 Appeals

An appeal from the decision of the Faculty-Student Disciplinary Committee may be made to the president who may confirm or decrease the penalty but not increase it. His decision shall be final except in the case

of dismissals or suspension for more than one term. An appeal from a decision of dismissal or suspension for more than one term may be made to the appropriate Committee of the Board. Any appeal under this Section shall be made in writing within fifteen days after the delivery of the decision appealed from. This requirement may be waived in a particular case for good cause by the president or Board Committee as the case may be. If the president is a party to the dispute, his functions with respect to an appeal shall be discharged by an official of the University to be appointed by the Chancellor.

Section 15.5 Suspension Or Dismissal

The Board reserves full power to dismiss or suspend a student, or suspend a student organization for conduct which impedes, obstructs, or interferes with the orderly and continuous administration and operation of any college, school, or unit of the University in the use of its facilities or in the achievement of its purposes as an educational institution.

A president or full dean may in emergency or extraordinary circumstances, temporarily suspend a student, or temporarily suspend the privileges of a student organization or group for cause, pending an early hearing as provided in Bylaw 15.3 to take place within not more than seven (7) school days.

Section 15.6 The University Student Senate

There shall be a University Student Senate responsible, subject to the Board, for the formulation of

University-wide student policy relating to the academic status, role, rights and freedoms of the student. The authority and duties of the University Student Senate shall not extend to areas of interest which fall exclusively within the domain of the student governments of the constituent units of the University. Consistent with the authority of the Board of Higher Education in accordance with the Education Law and the bylaws of the Board of Higher Education, the University Student Senate shall make its own bylaws providing for the election of its own officers, the establishment of its own rules and procedures, for its internal administration and for such other matters as is necessary for its existence. The University Student Senate shall have the full rights and responsibilities accorded student organizations as provided in these bylaws. The representatives to the University Student Senate shall be elected by their respective constituencies.

Section 15.7 College Governance Plans

The provisions in a duly adopted college governance plan shall supersede any inconsistent provisions contained in this Article.

Section 15.8 Student Government Activity Defined.

A Student Government activity is any activity operated by and for the students enrolled at any unit of the University provided, (1) such activity is for the sole and direct benefit of students enrolled at the College, (2)

that participation in the activity and the benefit thereof is available to all students enrolled in the unit or student governmental subdivision thereof, and (3) that the activity does not contravene the laws of the City, State or Nation, or the published rules, regulations, and orders of the Board of Higher Education or the duly established College authorities.

Section 15.9 Student Government Activity Fee Defined

Student Government Activity Fee is that portion of the Student Activity Fee levied by resolution of the Board of Higher Education and which has been established for the support of Student Government activities by referendum of the student body of the College or student governmental subdivision thereof, provided, however, that Student Government Activity Fees now levied shall continue until changed. Conditions and procedures for the holding of referenda shall be established by each College in accordance with the College's governance plan and the definition of an election or referendum as set forth in Subdivision 1 of the "Definitions" of the Bylaws of the Board.

Section 15.10 Student Government Activity Fee Use

(a) Student Government Activity Fees collected by a College of the University shall be deposited with and allocated by an approved College Association. A College Association shall be considered approved for purposes of this section if (1) its charter and bylaws are approved

by the President and filed with the Secretary of the Board of Higher Education, and (2) no less than one-third of the members of the Association or of its Board of Directors or of its governing board are students in good standing enrolled at the College, and (3) the student membership is elected by the student body on a basis which provides equal representation from each student governmental subdivision of the College or the student membership is selected by the respective student governments. The College and the Association and Student Governments shall employ generally accepted accounting and investment procedures in the management of the fees and shall employ such other procedures as may be necessary to insure that use of the funds is limited to the support of Student Government activities as defined in Section 15.8 of these bylaws and allocated in accordance with paragraphs B and C of this Section.

(b) Student Government Activity Fees shall be allocated by the appropriately elected Student Government or other student governmental subdivision where more than one appropriately elected Student Government exists, for its own use and for the use of student organizations, as specified in Section 15.2 of these bylaws, provided, however, that the allocation is based on a budget approved by the appropriately elected Student Government after notice and hearing.

(c) Where more than one appropriately elected Student Government exists, the College or College Association shall allocate the Student Government Activity Fees to

each student governmental subdivision in direct proportion to the amount collected from the members of each student governmental subdivision.

Section 15.11 Disclosure

(a) The College President shall be responsible for the full disclosure to each of the Student Governments of the College of all financial information with respect to Student Activity Fees.

(b) The Student Governments shall be responsible for the full disclosure to its constituents of all financial information with respect to Student Government Activity Fees.

(c) The College Association shall be responsible for full disclosure of all financial information to its membership, to the College and to the Student Governments with respect to all of its activities, including auxiliary enterprises.

(d) For purposes of the foregoing paragraphs, full disclosure shall mean the presentation each semester of written financial statements which shall include, but need not be limited to, the source of all fee income by constituency, income from other sources creditable to Student Activity Fee accounts, disbursements, transfers, past reserves, surplus accounts, contingency and stabilization funds and independent audits.

(e) Each College shall establish a Student Activity Fee Review Committee in consultation with the various

Student Governments. The Student Activity Fee Review Committee shall have the authority to hear and resolve any dispute or complaint which may arise within the college community with respect to this Section of the bylaws or to Student Activity Fees in general.

* For graduate students at the Graduate Division, the President of the Graduate Division shall, insofar as practicable, establish procedures, consistent with this Article, to implement the provisions thereof.

**The words "appropriately elected" (faculty and students) throughout these bylaws, shall be interpreted to mean, "in which at least 30 per cent of those eligible to vote shall take part. However, if less than 30 per cent take part, the president of the college shall be responsible for carrying out the duties described in this article until such percentage is achieved and until such duly elected body has established regulations in conformity with the general requirements of this article."

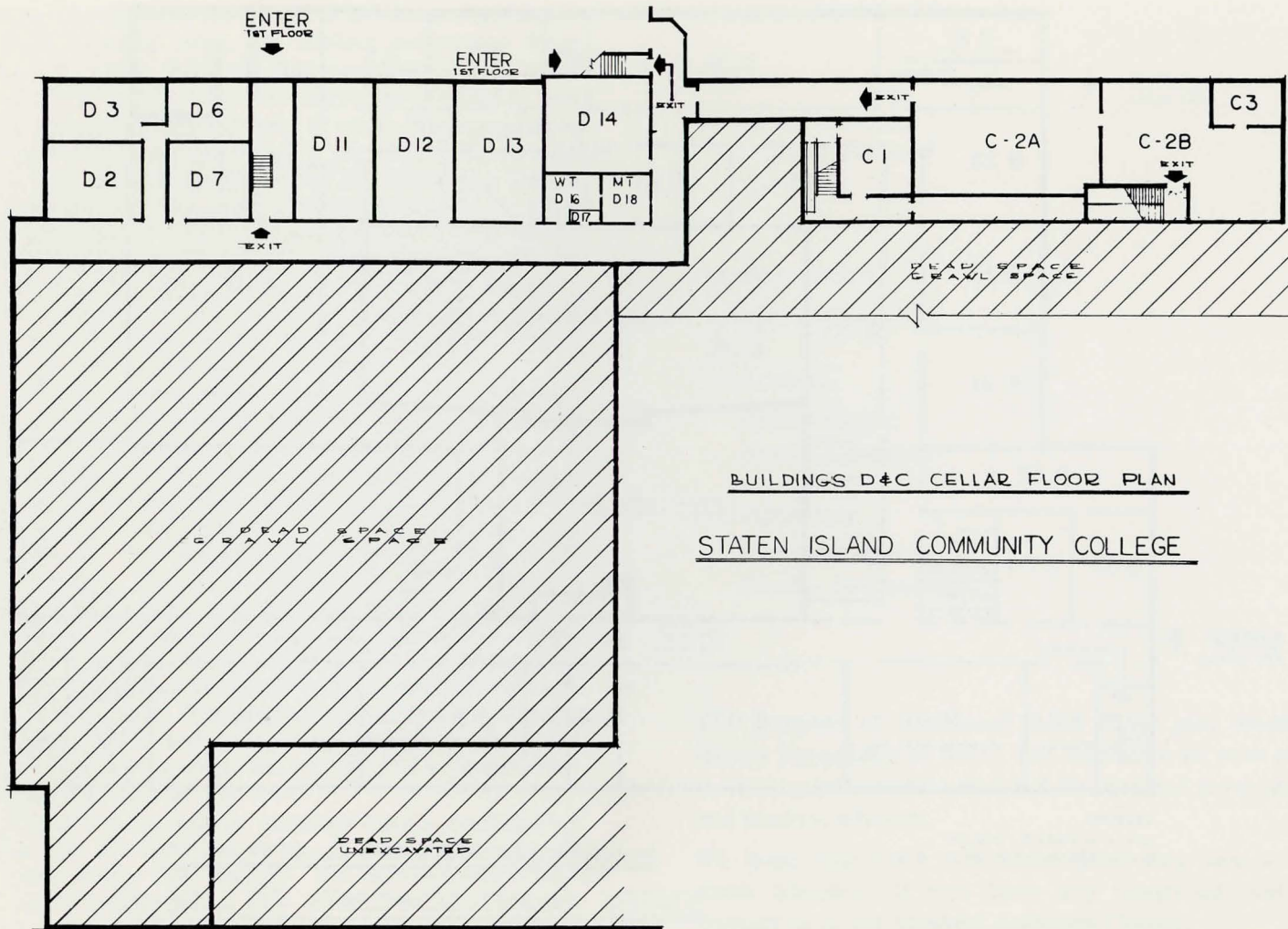
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THE COLLEGE SCENE

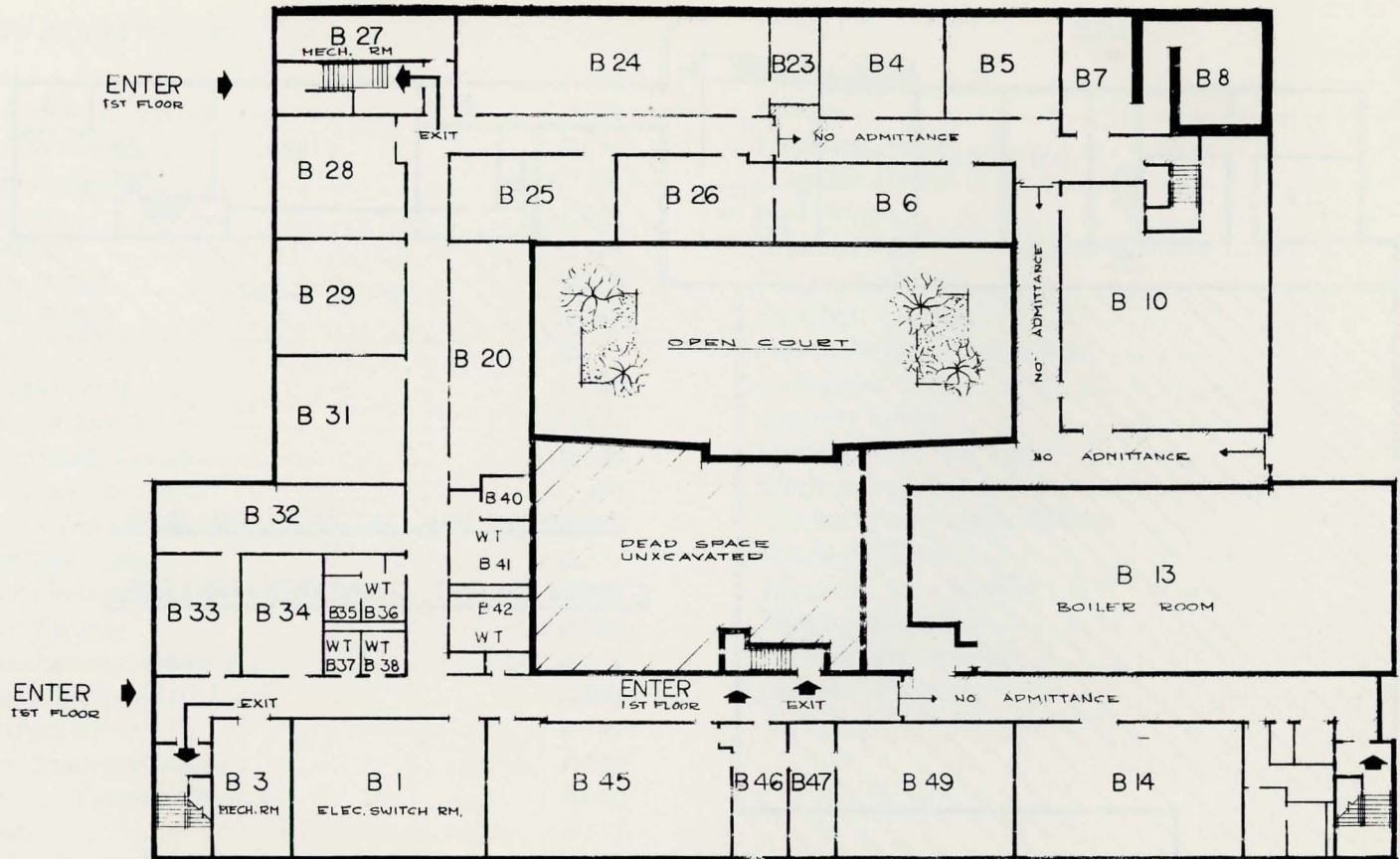
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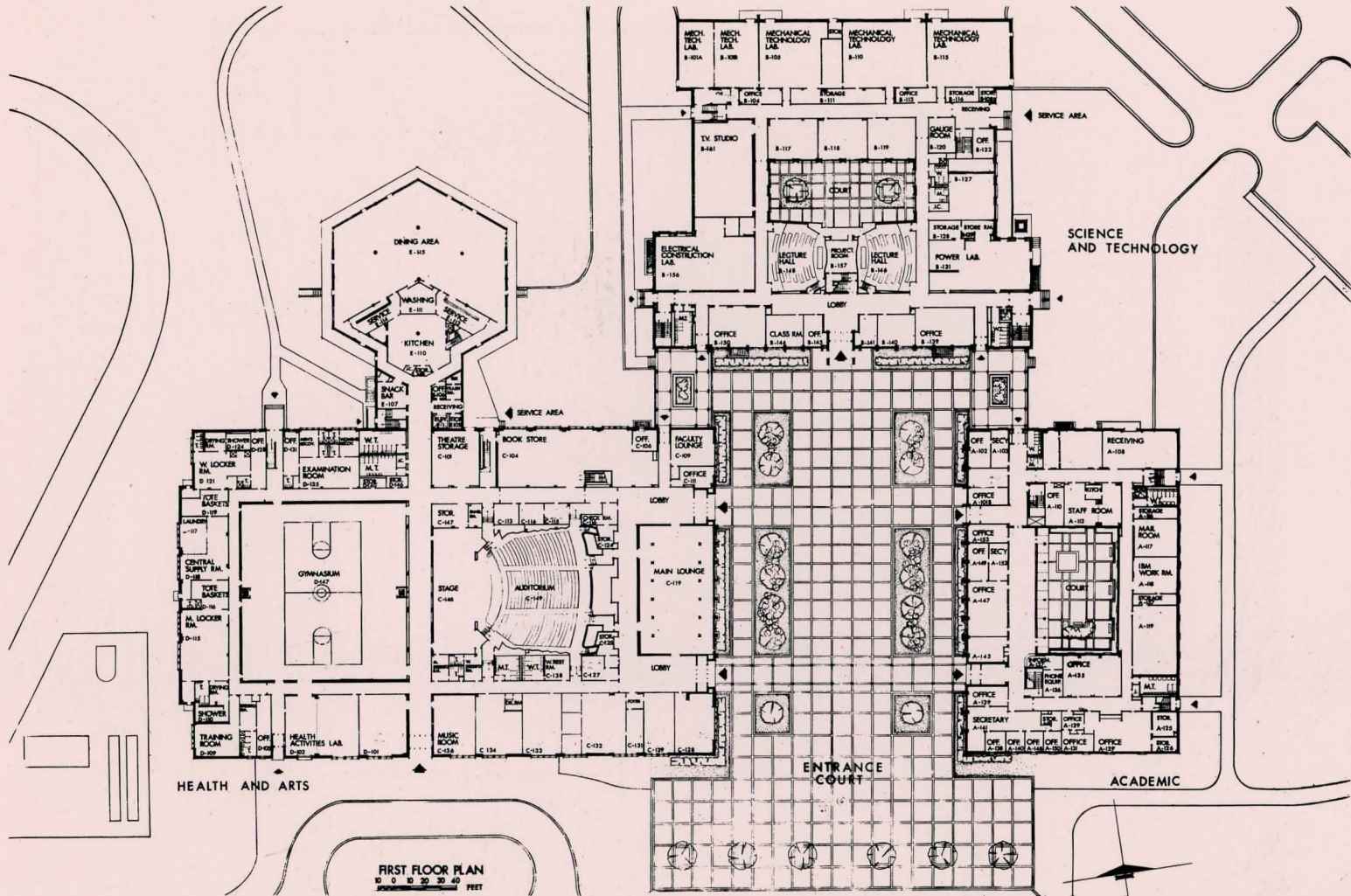
BUILDINGS D&C CELLAR FLOOR PLAN

STATEN ISLAND COMMUNITY COLLEGE

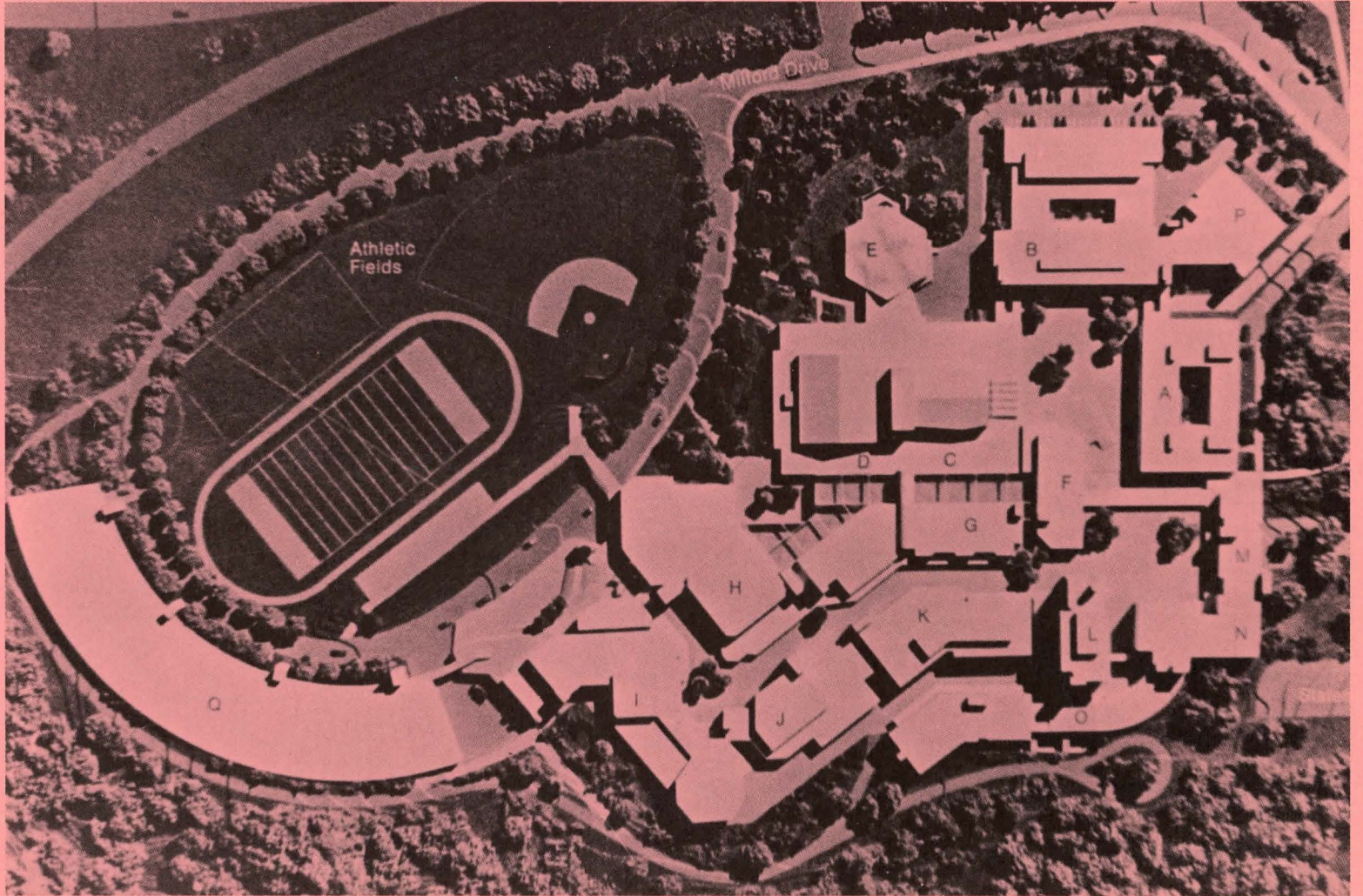


LEGEND
 WT - WOMEN'S TOILET
 MT - MEN'S TOILET

BUILDING "B" CELLAR FLOOR PLAN
STATEN ISLAND COMMUNITY COLLEGE



FIRST FLOOR PLAN
0 10 20 30 40
FEET



STATEN ISLAND'S LEARNING TOWN—1975